

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Council Room in the Provincial Building
High Level, Alberta**

Wednesday, September 15, 1999

PRESENT: Bryan Clark Official Administrator
Betty Bateman Advisor/Chairperson
Maarten Braat Advisor
Helen Braun Advisor (arrived 7:12 p.m.)
Pat Kulscar Advisor

ABSENT: Walter Sarapuk Advisor

ALSO PRESENT: Eva Schmidt Municipal Secretary
Marco Braat Superintendent of Utilities, Parks and Playgrounds
Rita Bueckert Acting Manager of Public Works Administration
Dean Krause Manager of Development Services
Sheldon Robb Manager of Protective Services

Minutes of the regular meeting of the Council for the Municipal District of Mackenzie No. 23, held on Wednesday, September 15, 1999, in the Council Chambers of the Provincial Building, High Level, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Chairperson Bateman called the meeting to order at 7:07 p.m.

**ADOPTION OF
AGENDA:** 2. a) **Adoption of Agenda**

The following amendments were made to the agenda:

In the heading of the agenda "Tuesday" be replaced with "Wednesday".

- 8 l) Disposal of Tires
- 8 m) Municipal Flags

MOTION 99-319 **MOVED** by Maarten Braat that the agenda be adopted as amended.

CARRIED UNANIMOUS

**ADOPTION OF
MINUTES AND**

**BUSINESS ARISING
FROM MINUTES:**

3. a) Minutes of the August 18, 1999 Council Meeting

The following amendments were made to the Minutes of the August 18, 1999 Council meeting:

That "with the exception of Helen Braun" be removed from Motions 99-310 and 99-311.

MOTION 99-320

MOVED by Pat Kulscar that the Minutes of the August 18, 1999 Council meeting be adopted as amended.

CARRIED UNANIMOUS

**3. b) Minutes of the August 12, 1999
Special Places 2000 Committee Meeting**

MOTION 99-321

MOVED by Pat Kulscar that the Minutes of the August 12, 1999 Special Places 2000 Committee meeting be received as information.

CARRIED UNANIMOUS

DELEGATIONS:

**4. a) M.D. of Mackenzie Library Board
– Anne Martins, Chairperson
Re: Peace Library System – Library Cards**

Anne Martins was not present so the meeting moved to the next item on the agenda.

Helen Braun entered the meeting at 7:12 p.m.

**STAFF/COMMITTEE/
DEPARTMENTAL
REPORTS:**

5. a) C.A.O./Official Administrator's Report
i) Meeting with Ministers and Mayors
ii) River Road in Fort Vermilion
iii) Elections

Bryan Clark gave an oral report on the meeting with Ministers and Mayors, River Road in Fort Vermilion and upcoming municipal elections. Mr. Clark reported that the River Road in Fort Vermilion requires some erosion control. The municipality is applying for government funding for this project. Mr. Clark reported that the Council elected in the October elections will have full authority. The Official Administrator's function will be primarily to train, educate, and assist the elected Council and will retain veto power over Council decisions.

DELEGATIONS:

4. a) M.D. of Mackenzie Library Board

– Anne Martins, Chairperson
Re: Peace Library System – Library Cards

Betty Bateman welcomed Anne Martins to the meeting.

Anne Martins gave a brief history of the M.D. of Mackenzie Library Board. Ms. Martins reported that the Board is currently working on policies and are sharing resources between the three libraries within the municipality; La Crete, Fort Vermilion, and Zama.

The M.D. of Mackenzie Library Board contacted the Peace Library System regarding their regional program. The local libraries opted out of the Peace Library System because they would like more local control of materials in their libraries. The M.D. of Mackenzie Library Board discussed the pros and cons and decided that the benefits would not justify the cause at this time.

Betty Bateman thanked Anne Martins for attending the meeting and Ms. Martins left the meeting at 7:27 p.m.

MOTION 99-322 **MOVED** by Maarten Braat that the CAO report be accepted as presented.

CARRIED **UNANIMOUS**

5 **b) Finance Report**

MOTION 99-323 **MOVED** by Pat Kulscar that the Finance report be accepted as presented.

CARRIED **UNANIMOUS**

5. **c) Public Works**

MOTION 99-324 **MOVED** by Maarten Braat that the Public Works report be accepted as presented.

CARRIED **UNANIMOUS**

5. **d) Utilities, Parks and Playgrounds**

MOTION 99-325 **MOVED** by Helen Braun that the Utilities, Parks and Playgrounds report be accepted as presented.

CARRIED **UNANIMOUS**

5. **e) Development and Planning**

MOTION 99-326 **MOVED** by Maarten Braat that the Development and Planning report be accepted as

presented.

CARRIED UNANIMOUS

5. f) Emergency Services

No report was submitted by the Emergency Services department.

5. g) Protective Services

MOTION 99-327

MOVED by Pat Kulscar that the Protective Services report be accepted as presented.

CARRIED UNANIMOUS

5. h) Council Committees

The Advisory Councillors reported on the following committees:

Pat Kulscar – no meeting attended.

Maarten Braat – no meeting attended.

Helen Braun – no meeting attended.

Betty Bateman – Special Places 2000 meeting.

**INTRODUCTION
OF BYLAWS:**

6. a) Bylaw 179/99 – Municipal Parks

Bylaw 179/99 Municipal Parks was reviewed and Council asked for the Bylaw to be brought back at a later date.

6. b) Bylaw 180/99 – Land Use Bylaw Amendment

MOTION 99-328
Bylaw 180/99
First Reading

MOVED by Maarten Braat that first reading be given to Bylaw 180/99 being a Land Use Bylaw amendment to rezone a portion of SE 17-105-15-W5M from Agricultural District 1 (A-1) to Recreation District (REC).

CARRIED UNANIMOUS

6. c) Bylaw 181/99 – To Amend the Land Use Bylaw

MOTION 99-329

MOVED by Maarten Braat that Bylaw 181/99 being an amendment to the Land Use Bylaw be received as information.

CARRIED UNANIMOUS

6. d) Bylaw 183/99 – Lane Closure in La Crete

Helen Braun declared pecuniary interest regarding Bylaw 182/99 in accordance with MGA section 170(4) and excused herself from the meeting. Mrs. Braun left the Council Chambers at 8:33 p.m.

MOTION 99-330
Bylaw 183/99
First Reading

MOVED by Pat Kulscar that first reading be given to Bylaw 183/99 being a Lane Closure Bylaw to close the lane between Lots 10 and 11, Block 11, Plan 952-3371 and Lots 6, 7 and 8, Block 11, Plan 752-1580 in La Crete.

CARRIED UNANIMOUS

6. e) Bylaw 184/99 – Land Use Bylaw Amendment To Allow Mobile Homes in Hamlet Country Residential District

MOTION 99-331
Bylaw 184/99
Denied

MOVED by Pat Kulscar that Bylaw 184/99, being an application to amend the M.D. of Mackenzie No. 23 Land Use Bylaw to allow mobile homes as a discretionary use in the Hamlet Country Residential District (HCR), be denied.

CARRIED UNANIMOUS

**6. f) Bylaw 185/99
No Parking Zone in the Hamlet of Fort Vermilion**

MOTION 99-332

MOVED by Maarten Braat that Bylaw 185/99 being a bylaw for a no parking zone in the Hamlet of Fort Vermilion, be tabled.

CARRIED UNANIMOUS

6. g) Bylaw 186/99 – Lane Closure in Fort Vermilion

MOTION 99-333
Bylaw 186/99
First Reading

MOVED by Maarten Braat that first reading be given to Bylaw 186/99 being a Lane Closure Bylaw to close Plan 7920958 all that portion of the lane in Block 2 which lies west of the production northerly across said lane of the east boundary of Lot 2PUL on said plan, in Fort Vermilion.

CARRIED UNANIMOUS

6. h) Bylaw 187/99 – Fee Schedule for the Release of Information Requested Pursuant to the FOIP Act

MOTION 99-334
Bylaw 187/99

MOVED by Maarten Braat that first reading be given to Bylaw 187/99 being a fee schedule for the release of information requested pursuant to the Freedom of Information

First Reading and Protection of Privacy Act.

CARRIED UNANIMOUS

MOTION 99-335
Bylaw 187/99
Second Reading

MOVED by Pat Kulscar that second reading be given to Bylaw 187/99 being a fee schedule for the release of information requested pursuant to the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUS

MOTION 99-336

MOVED by Helen Braun to go to third reading of Bylaw 187/99 being a fee schedule for the release of information requested pursuant to the Freedom of Information and Protection of Privacy Act, at this meeting.

CARRIED UNANIMOUS

MOTION 99-337
Bylaw 187/99
Third Reading

MOVED by Maarten Braat that third reading be given to Bylaw 187/99 being a fee schedule for the release of information requested pursuant to the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUS

6. i) **Bylaw 188/99 – Short Term Borrowing for the Purchase of a Sander Truck**

MOTION 99-338
Bylaw 188/99
First Reading

MOVED by Pat Kulscar that first reading be given to Bylaw 188/99 being a short term borrowing bylaw for the purchase of a sander truck.

CARRIED UNANIMOUS

MOTION 99-339
Bylaw 188/99
Second Reading

MOVED by Helen Braun that second reading be given to Bylaw 188/99 being a short term borrowing bylaw for the purchase of a sander truck.

CARRIED UNANIMOUS

MOTION 99-340

MOVED by Maarten Braat to go to third reading of Bylaw 188/99 being a short term borrowing bylaw for the purchase of a sander truck, at this time.

CARRIED UNANIMOUS

MOTION 99-341
Bylaw 188/99
Third Reading

MOVED by Pat Kulscar that third reading be given to Bylaw 188/99 being a short term borrowing bylaw for the purchase of a sander truck.

CARRIED UNANIMOUS

6. j) **Bylaw 189/99 –Borrowing for the Fort Vermilion Water Treatment Plant Upgrade and to Replace Ductile Iron Water Main**

MOTION 99-342
Bylaw 189/99
First Reading

MOVED by Pat Kulscar that first reading be given to Bylaw 189/99 being a borrowing bylaw for the Fort Vermilion Water Treatment Plant upgrade and to replace Ductile Iron Water Main.

CARRIED UNANIMOUS

6. k) **Bylaw 190/99 – Records Retention**

MOTION 99-343
Bylaw 190/99
First Reading

MOVED by Pat Kulscar that first reading be given to Bylaw 190/99 being a retention and disposal of municipal documents bylaw.

CARRIED UNANIMOUS

MOTION 99-344
Bylaw 190/99
Second Reading

MOVED by Helen Braun that second reading be given to Bylaw 190/99 being a retention and disposal of municipal documents bylaw.

CARRIED UNANIMOUS

MOTION 99-345

MOVED by Maarten Braat to go to third reading of Bylaw 190/99 being a retention and disposal of municipal documents bylaw, at this meeting.

CARRIED UNANIMOUS

MOTION 99-346
Bylaw 190/99
Third Reading

MOVED by Maarten Braat that third reading be given to Bylaw 190/99 being a retention and disposal of municipal documents bylaw.

CARRIED UNANIMOUS

NEW BUSINESS:

8. a) **Appointment of Development Officer**

MOTION 99-347

MOVED by Pat Kulscar that Nina Morris be appointed to the position of Development Officer for the Municipal District of Mackenzie No. 23 pursuant to Section 2.1(1) of the Municipal District of Mackenzie No. 23 Land Use Bylaw.

CARRIED UNANIMOUS

8. b) Appointment of Auditors

MOTION 99-348 **MOVED** by Pat Kulscar that Ernst and Young be appointed as auditors for the Municipal District of Mackenzie No. 23 until June 2002.

CARRIED UNANIMOUS

Chairperson Bateman recessed the meeting at 8:47 p.m.

Chairperson Bateman reconvened the meeting at 8:55 p.m.

8. c) Appointment to Landfill Authority

MOTION 99-349 **MOVED** by Maarten Braat that the appointment to the Landfill Authority be tabled to the October 1999 Organizational meeting.

CARRIED UNANIMOUS

8. d) Provide for Advance Vote for October Elections

MOTION 99-350 **MOVED** by Maarten Braat that the Municipal District of Mackenzie No. 23 provide for advance vote for the October 18, 1999 elections.

CARRIED UNANIMOUS

8. e) Income Tax Act

**8. f) Corridor Report – A Northern Conference
Registration Form**

MOTION 99-351 **MOVED** by Maarten Braat that items 8e) Income Tax Act and 8f) Corridor Report – A Northern Conference Registration Form, be tabled.

CARRIED UNANIMOUS

8. g) Right of Entry Agreement

8. h) OSB Plant Emission Controls

MOTION 99-352 **MOVED** by Pat Kulscar that item 8g) Right of Entry Agreement and 8h) OSB Plant Emission Controls, be tabled.

CARRIED UNANIMOUS

8. i) **Crosswalks in Fort Vermilion and La Crete**

8. j) **High Level East Flood Control Project**

MOTION 99-353

MOVED by Maarten Braat that item 8i) Crosswalks in Fort Vermilion and La Crete and 8j) High Level East Flood Control Project be accepted as information.

CARRIED UNANIMOUS

8. k) **Policies**

- i) **ADM021 - Hiring Permanent Employees**
- ii) **ADM022 - Benefit Coverage for Employees on Long Term Disability**
- iii) **ADM023 - Routine Release of Information**
- iv) **ADM024 - Transitory Record**
- v) **ADM025 - Release of Information to Banks, Collection Agencies, Realtors, etc.**
- vi) **ADM026 - Moving Expenses**

MOTION 99-354

MOVED by Pat Kulscar that policy items 8k)i) ADM021 - Hiring Permanent Employees, 8k)ii) ADM022 - Benefit Coverage for Employees on Long Term Disability, and 8k)vi) ADM026 - Moving Expenses, be tabled.

CARRIED UNANIMOUS

The following amendment was made to item 8k)iii) Policy ADM023 – Routine Release of Information as follows:

That section 12 read “Councillors names and authorized phone numbers.”

MOTION 99-355

MOVED by Maarten Braat that item 8k)iii) Policy ADM023 – Routine Release of Information, item 8k)iv) Policy ADM024 – Transitory Record, and item 8k)v) ADM025 – Release of Information to Banks, Collection Agencies, Realtors, etc. be adopted as amended.

CARRIED UNANIMOUS

8. l) **Tire Recycling**

MOTION 99-356

MOVED by Pat Kulscar that the M.D. of Mackenzie No. 23 will dispose of tires on a

regular basis to the Tire Recycling Board.

CARRIED UNANIMOUS

8. m) Town of Edson Seeks Municipal Flags

Pat Kulscar suggested that the M.D. of Mackenzie prepare a banner or something similar and send it to the Town of Edson for their Year 2000 celebrations as requested in item 9f) on the agenda.

**INFORMATION
ITEMS:**

- 9. a) DCL Siemens Engineering – Fort Vermilion Watermain Replacements**
- b) AAMD&C – Executive Meeting Highlights**
- c) AAMD&C – Meeting with Standing Policy Committee on Finance & Intergovernmental Relations**
- d) AAMD&C – Targeted Assistance for Municipalities**
- e) Contact! – August 11/99**
- f) Contact! – August 18/99**
- g) Contact! – August 25/99**
- h) Contact! – September 1/99**
- i) 54 North – Prince Rupert Port Authority**
- j) Tire Recycling Management of Alberta**
- k) S.I.R. System Ltd. - All Landfills Housing Tires**
- l) Northern Coordinated Action for Recycling Enterprises**
- m) Alberta Conference on Tourism**
- n) Alberta North – Tourism Destination Region**
- o) Canadian Firearms Centre Bulletin**
- p) AAMD&C Premier’s Task Force on Infrastructure**
- q) High Level Regional Landfill Authority Meeting**

MOTION 99-357

MOVED by Maarten that items 9a) to 9q) inclusive be received as information.

CARRIED UNANIMOUS

MOTION 99-358

MOVED by Maarten Braat that the meeting be adjourned at 9:33 p.m.

CARRIED UNANIMOUS

These minutes were adopted this _____ day of _____, 1999.

Bryan Clark, Official Administrator Eva Schmidt, Municipal Secretary